Care Certificate Workbook – Standards 1 to 15

This workbook covers assessment questions for Care Certificate Standards 1 to 15 (2025 update).

# Standard 1: Understand your role

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 1.1a Describe your main duties and responsibilities.

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1. 1.1b List the standards and codes of conduct that relate to your role.

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1. 1.1c Demonstrate how you work according to your employer's agreed ways of working.

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1. 1.1d Explain how your background, attitudes, values, and beliefs might affect your work.

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1. 1.1e Identify opportunities for professional and career development in your sector.

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# Standard 2: Your personal development

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 2.1a Describe how you identify your learning needs and agree a personal development plan.

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1. 2.1b Explain the importance of feedback in improving the way you work.

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1. 2.1c Contribute to and agree your own personal development plan.

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1. 2.2a Describe the functional level of skills needed for your role.

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1. 2.2b Explain where to find support to check and develop your skills.

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# Standard 3: Duty of care

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 3.1a Define 'duty of care' and 'duty of candour'.

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1. 3.1b Describe how duty of care affects your role.

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1. 3.2a Describe dilemmas between duty of care and individual rights.

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1. 3.3a Demonstrate how to respond to complaints.

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1. 3.5a List situations that may cause confrontation.

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# Standard 4: Equality, diversity, inclusion and human rights

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 4.1a Explain what is meant by equality, diversity, inclusion and human rights.

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1. 4.1b Explain what is meant by bias and discrimination.

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1. 4.2a Identify the legislation and codes of practice relevant to your role.

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1. 4.2b Demonstrate inclusive interactions with individuals.

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1. 4.3a Identify sources of advice about equality and human rights.

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# Standard 5: Work in a person-centred way

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 5.1a Identify person-centred values and describe how to put them into practice.

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1. 5.1b Describe why it's important to promote person-centred values.

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1. 5.2a Describe the importance of understanding an individual’s history and preferences.

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1. 5.3a Identify relevant legislation relating to mental capacity.

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1. 5.4a Describe how to minimise environmental factors causing discomfort.

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# Standard 6: Communication

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 6.1a Describe different ways people communicate.

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1. 6.2a Describe how to establish communication needs and preferences.

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1. 6.3a List barriers to effective communication.

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1. 6.4a Describe what confidentiality means.

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1. 6.5a Demonstrate appropriate use of verbal and non-verbal communication.

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# Standard 7: Privacy and dignity

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 7.1a Describe what is meant by privacy and dignity.

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1. 7.2a Demonstrate actions that maintain privacy.

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1. 7.3a Describe how to help individuals make informed choices.

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1. 7.4a Demonstrate how to support individuals in making choices about their care.

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1. 7.5a Describe how valuing people contributes to active participation.

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# Standard 8: Fluids and nutrition

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 8.1a Describe the importance of food safety in care.

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1. 8.1b Explain the importance of good nutrition and hydration.

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1. 8.2a Ensure fluids are accessible to individuals.

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1. 8.3a Ensure nutritional products are accessible.

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1. 8.3d Support individuals to eat according to their plan of care.

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# Standard 9: Awareness of mental health and dementia

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 9.1a Describe what is meant by mental health and wellbeing.

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1. 9.2a Explain how positive attitudes improve support.

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1. 9.3a Identify reasonable adjustments in care.

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1. 9.4a Describe early indicators of mental health deterioration.

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1. 9.5a List legislation promoting rights for individuals with mental health conditions.

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# Standard 10: Adult safeguarding

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 10.1a Explain the term adult safeguarding.

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1. 10.1d List the main types of abuse.

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1. 10.2a Explain why individuals may be at risk of harm.

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1. 10.3a Explain what to do if abuse is suspected.

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1. 10.4a List legislation relevant to adult safeguarding.

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# Standard 11: Safeguarding children

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 11.1 Explain what you must do if you suspect a child is being abused or neglected.

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# Standard 12: Basic life support

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 12.1 Describe the training requirements for providing basic life support based on your role.

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# Standard 13: Health and safety

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 13.1a Identify legislation related to health and safety.

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1. 13.2a Explain the importance of risk assessments.

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1. 13.3a Identify legislation for moving and assisting safely.

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1. 13.4a List types of accidents and how to respond.

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1. 13.9a Describe factors affecting mental wellbeing.

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# Standard 14: Handling information

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 14.1a Describe legislation for handling information.

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1. 14.1b Explain why secure systems are important.

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1. 14.1c Demonstrate how to keep accurate records.

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1. 14.1d Explain how and to whom to report data breaches.

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# Standard 15: Infection prevention and control

Answer the following assessment criteria questions. Use the space provided to write your answers.

1. 15.1a Describe the causes of infection and chain of infection.

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1. 15.1b Identify standard infection control precautions.

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1. 15.1c Explain your role in infection prevention.

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1. 15.1d Demonstrate effective hand hygiene.

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1. 15.1f Identify types of PPE and when to use them.

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| **Assessor Feedback:** |

Candidate Signature: ……………………………………………….. Date: ………………….

Assessor Signature: …………………………………………………. Date: ………………….